

2019 Proposed CWA Local 4202 Bylaw Amendments

Old Language

ARTICLE XII - DUTIES OF LOCAL OFFICERS, CHIEF STEWARDS, STEWARDS and EXECUTIVE BOARD

Section 1 - Duties of the Local Officers shall be as follows:

A. The Local President shall:

1. Be responsible for the conduct of all Local business.
2. Preside at Local Membership, Local Executive Board, and Local Officers Meetings.
3. Insure all valid grievances are prosecuted and appealed to higher levels of the Union when not satisfactorily settled.
4. Supervise all Local committees.
5. Approve all bills to be paid, and countersign all checks drawn on the Local treasury.
6. Serve as Delegate and Chairperson of the Delegation to all CWA conventions.
7. Perform whatever duties as may be assigned by the Local or required by the Policies or Constitution of the Union.

B. The Local Executive Vice President shall:

1. Work under the direction of the President and perform such duties as may be assigned by the Local, the Executive Board or Local President.
2. Succeed to the Presidency in the event of a vacancy.
3. Prosecute grievances at the appropriate step of the grievance procedure and appeal them to the next step of the grievance procedure when not satisfactorily settled.
4. Be responsible for the conduct of all Local business in the absence of the President.
5. Be assigned to one or more Local Committees.

C. The Local Secretary-Treasurer shall:

1. Maintain a record of the Local Membership.
2. Be custodian of all assets of the Local.
3. Record and maintain the minutes of all meetings of the Local, the Executive Board, and Local Officers.
4. Furnish the District Vice-President with copies of any changes in these Bylaws within ten (10) days after such changes are made.
5. Report to the each membership meeting on the financial status of the local.
6. Be bonded, as must any other person who handles Local funds or other property, in accordance with the Union Constitution or any State or Federal law.
7. Perform other such duties as may be assigned by the Local, the Local Executive Board, or the President

8. Be assigned to one or more Local Committees.

D. The Local Vice Presidents shall:

1. Work under the direction of the President.
2. Preside at Local Unit Meetings.
3. Prosecute grievances at the appropriate step of the grievance procedure and appeal them to the next step of the grievance procedure when not satisfactorily settled.
4. Be assigned to one or more Local Committees.
5. Perform such other duties as may be assigned by the Local, the Local Executive Board, or the Local President.

Section 2 - Local Chief Stewards, Stewards, and Their Duties

A. Local Chief Stewards shall:

1. Work under the direction of the assigned Vice President.
2. As needed, prosecute grievances at the appropriate step of the grievance procedure. Appeal them to the next step of the grievance procedure when not satisfactorily settled.
3. Hold regular steward meetings.
4. Perform such other duties as may be assigned by the Local, the Local Executive Board, or the Local President.
5. Be assigned to one or more Local Committees.

B. Local Stewards

1. The Local shall have as many Stewards as may be designated by the Executive Board.
2. Local Stewards shall be selected by Executive Board appointment subject to the approval of the assigned membership.

The Local Stewards shall:

1. Serve under the direction of the Chief Steward.
2. Prosecute grievances at the appropriate step of the grievance procedure and appeal them to the next step of the grievance procedure when not satisfactorily settled.
3. Perform such other duties as may be assigned by the Local, the Local Executive Board, or the Local President.

Section 3 - Duties of the Local Executive Board

A. In addition to such other duties and responsibilities as may be assigned by the Union and the membership, the Local Executive Board shall:

1. Be responsible under the direction of the President, for carrying out the policies and programs of the Union within the Local.

2. Approve all expenditures of Local Funds.
3. Be responsible for appointing and assisting Local Committees.
4. Act with the authority of the membership between membership meetings subject to the approval of the membership.
5. Establish and maintain a written record of Local Operating Procedures, Practices and Rules authorized by the Membership. Such record shall be known as CWA Local 4202 Operating Practice Manual and include both administrative and fiduciary practices, procedures and rules

Proposed New Language (The proposed amendments are underlined)

ARTICLE XII - DUTIES OF LOCAL OFFICERS, VICE PRESIDENTS, CHIEF STEWARDS, STEWARDS and EXECUTIVE BOARD

Section 1 - Duties of the Local Officers shall be as follows:

A. The Local President shall:

1. Be responsible for the conduct of all Local business.
2. Preside at Local Membership, Local Executive Board, and Local Officers Meetings.
3. Insure all valid grievances are prosecuted and appealed to higher levels of the Union when not satisfactorily settled.
4. Supervise all Local committees.
5. Approve all bills to be paid, and countersign all checks drawn on the Local treasury.
6. Serve as Delegate and Chairperson of the Delegation to all CWA conventions.
7. Perform whatever duties as may be assigned by the Local or required by the Policies or Constitution of the Union.

B. The Local Executive Vice President shall:

1. Work under the direction of the President and perform such duties as may be assigned by the Local, the Executive Board or Local President.
2. Succeed to the Presidency in the event of a vacancy.
3. As needed, prosecute grievances at the appropriate step of the grievance procedure and appeal them to the next step of the grievance procedure when not satisfactorily settled.
4. Be responsible for the conduct of all Local business in the absence of the President.
5. Be assigned to one or more Local Committees.

C. The Local Secretary-Treasurer shall:

1. Maintain a record of the Local Membership.
2. Be custodian of all assets of the Local.
3. Record and maintain the minutes of all meetings of the Local, the Executive Board, and Local Officers.

4. Furnish the District Vice-President with copies of any changes in these Bylaws within ten (10) days after such changes are made.
5. Report to the each membership meeting on the financial status of the local.
6. Be bonded, as must any other person who handles Local funds or other property, in accordance with the Union Constitution or any State or Federal law.
7. Perform other such duties as may be assigned by the Local, the Local Executive Board, or the President.
8. Be assigned to one or more Local Committees.

Section 2 - **Local Vice Presidents, Chief Stewards and Their Duties**

A. Local Vice Presidents shall:

1. Work under the direction of the President.
2. Preside at Local Unit Meetings.
3. **As needed**, prosecute grievances at the appropriate step of the grievance procedure and appeal them to the next step of the grievance procedure when not satisfactorily settled.
4. Be assigned to one or more Local Committees.
5. Perform such other duties as may be assigned by the Local, the Local Executive Board, or the Local President.

B. Local Chief Stewards shall:

1. Work under the direction of the assigned Vice President.
2. **As needed**, prosecute grievances at the appropriate step of the grievance procedure. Appeal them to the next step of the grievance procedure when not satisfactorily settled.
3. Hold regular steward meetings.
4. Perform such other duties as may be assigned by the Local, the Local Executive Board, or the Local President.
5. Be assigned to one or more Local Committees

Section 3 - **Stewards and Their Duties**

A. Local Stewards shall:

1. The Local shall have as many Stewards as may be designated by the Executive Board.
2. Local Stewards shall be selected by Executive Board appointment subject to the approval of the assigned membership.
3. Serve under the direction of the Chief Steward.
4. **As needed**, prosecute grievances at the appropriate step of the grievance procedure and appeal them to the next step of the grievance procedure when not satisfactorily settled.

5. Perform such other duties as may be assigned by the Local, the Local Executive Board, or the Local President.

Section **4**- Duties of the Local Executive Board

A. In addition to such other duties and responsibilities as may be assigned by the Union and the membership, the Local Executive Board shall:

1. Be responsible under the direction of the President, for carrying out the policies and programs of the Union within the Local.
2. Approve all expenditures of Local Funds.
3. Be responsible for appointing and assisting Local Committees.
4. Act with the authority of the membership between membership meetings subject to the approval of the membership.
5. Establish and maintain a written record of Local Operating Procedures, Practices and Rules authorized by the Membership. Such record shall be known as CWA Local 4202 Operating Practice Manual and include both administrative and fiduciary practices, procedures and rules.

The 2019 Proposed CWA Local 4202 Bylaw Amendments will be voted on at the upcoming General Membership Meetings. The dates will be announced as soon as possible when they are available.